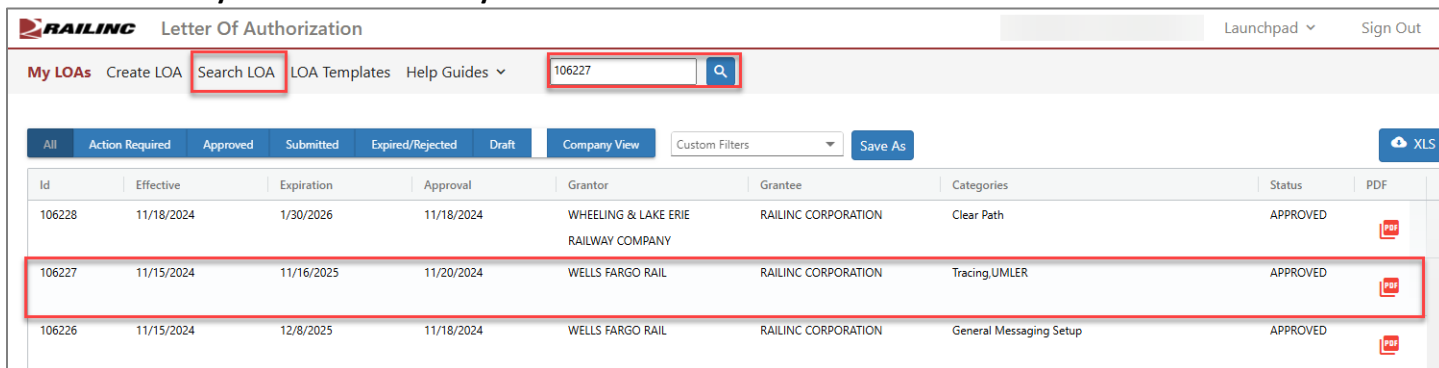


The Letter of Authorization (LOA) application enables companies to grant third-party users access to their data for a variety of purposes, including shipment and asset management. Users can electronically submit, approve, expire, revoke, and renew letters of authorization. Users can edit an approved LOA to quickly change the categories and/or subcategories. Users cannot change the Grantee or Grantor company or address, but they can change the Grantee or Grantor contacts listed on the LOA.

Use the following procedure to edit an approved LOA:

1. Find the LOA you want to edit in My LOAs or Search LOA

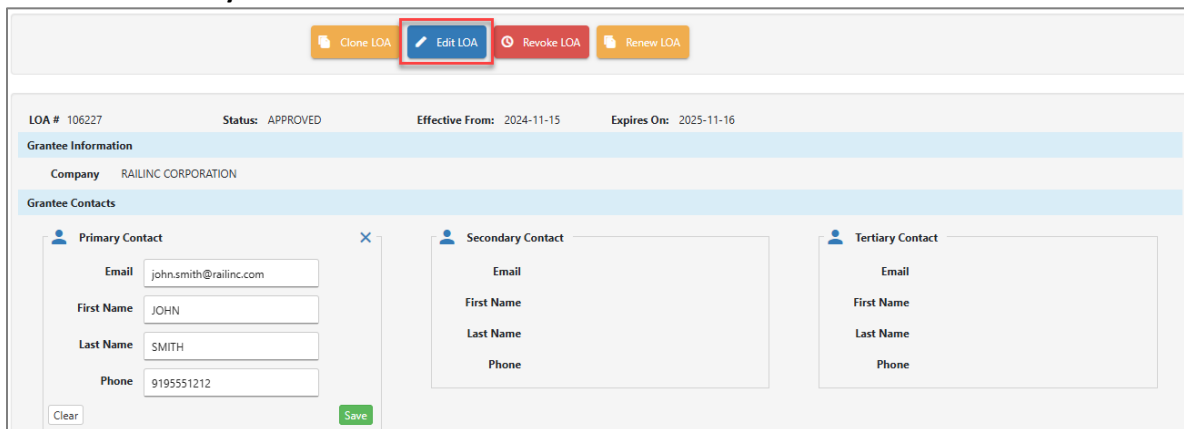


Id	Effective	Expiration	Approval	Grantor	Grantee	Categories	Status	PDF
106228	11/18/2024	1/30/2026	11/18/2024	WHEELING & LAKE ERIE RAILWAY COMPANY	RAILINC CORPORATION	Clear Path	APPROVED	
106227	11/15/2024	11/16/2025	11/20/2024	WELLS FARGO RAIL	RAILINC CORPORATION	Tracing,UMLER	APPROVED	
106226	11/15/2024	12/8/2025	11/18/2024	WELLS FARGO RAIL	RAILINC CORPORATION	General Messaging Setup	APPROVED	

Select the LOA row from My LOAs or enter the **LOA ID** in the Lookup field, or if you don't know the ID, select **Search LOA** to find the LOA:

- Enter your search criteria and select **Search**. The Search Results page is displayed.
- From the search results, select the row for the LOA you want to edit. The View LOA page is displayed.

2. View the LOA you want to edit and then select Edit LOA



LOA # 106227 Status: APPROVED Effective From: 2024-11-15 Expires On: 2025-11-16

Grantee Information

Company: RAILINC CORPORATION

Grantee Contacts

Primary Contact

Email: john.smith@railinc.com
First Name: JOHN
Last Name: SMITH
Phone: 9195551212

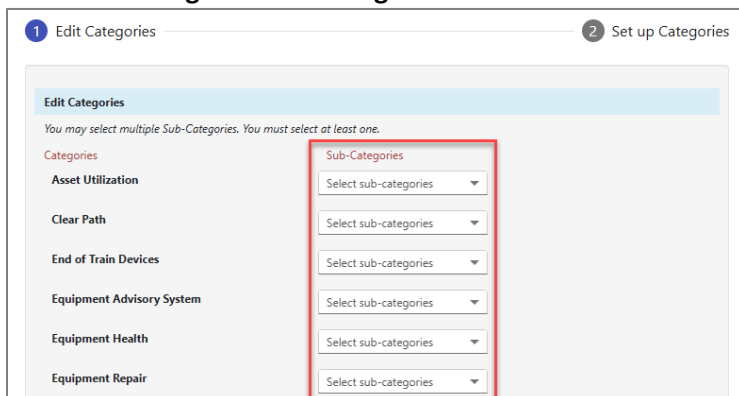
Secondary Contact

Email:
First Name:
Last Name:
Phone:

Tertiary Contact

Email:
First Name:
Last Name:
Phone:

3. Make changes to Sub-Categories as needed



Edit Categories

You may select multiple Sub-Categories. You must select at least one.

Categories

Asset Utilization

Clear Path

End of Train Devices

Equipment Advisory System

Equipment Health

Equipment Repair

Sub-Categories

Select sub-categories

Select sub-categories

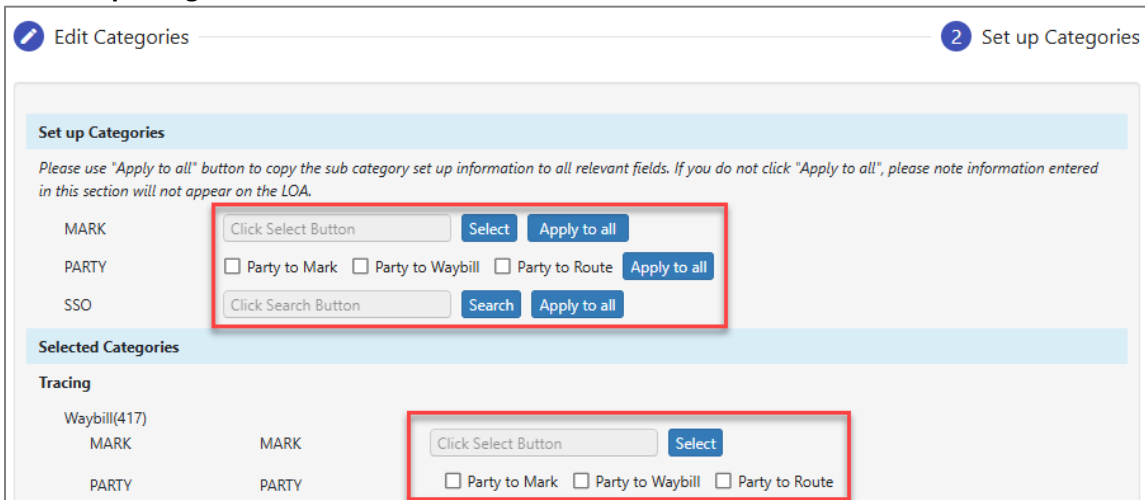
Select sub-categories

Select sub-categories

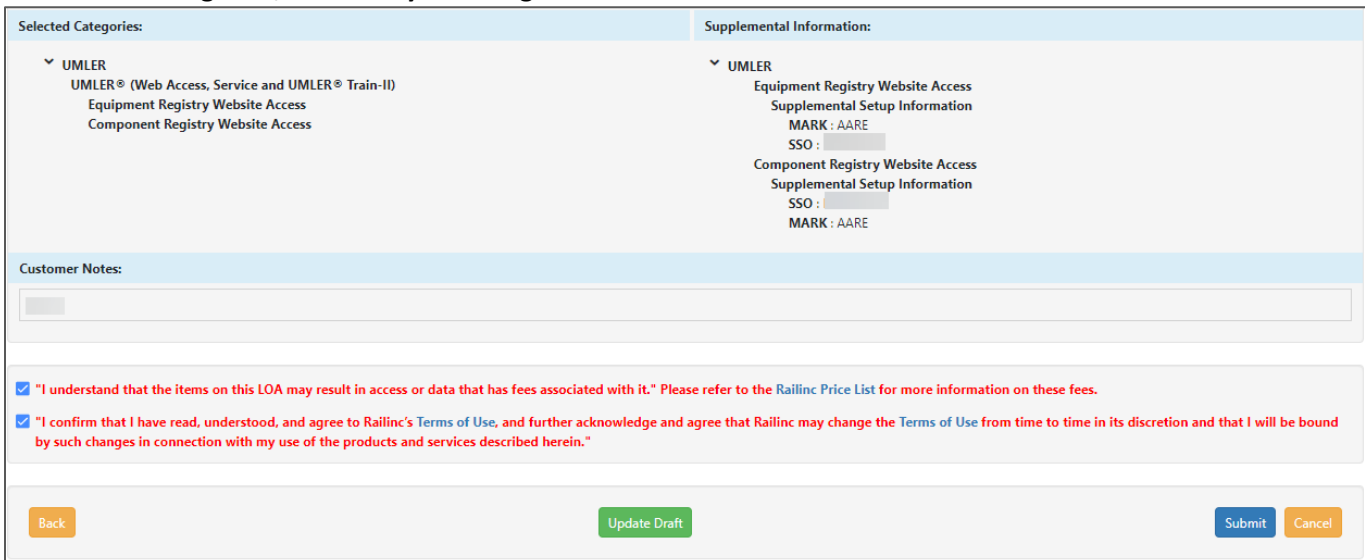
Select sub-categories

Select sub-categories

4. Set up categories as needed



5. Review Categories, confirm by selecting checkboxes and select Submit



To submit, select the checkboxes to confirm that the LOA may be subject to associated fees, and confirm Railinc's Terms of Use, and then select **Submit**.

Refer to the [Letter of Authorization User Guide](#) for more information. Contact Railinc's Customer Success Center at 877-RAILINC (877-724-5462) or csc@railinc.com if you need assistance.

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